



Notice of Completion of Course-based Degree Requirements

Questions about the use of this information should be directed to the FOIP Advisor, Faculty of Graduate Studies (403) 220-4938.

Student ID#: _____ Term & Year of last course: Choose one
 Candidate's Full Name: _____
 Graduate Program: _____
 Degree: _____ Specialization: **N/A**

The Space below is provided to list the student's courses and grade for the GPD (if desired by GPD)

The GPA initials are not required, but are to provide the GPD with the information to sign-off.

- GPA Initial: 1. Met all departmental requirements;
- GPA Initial: 2. Completed the required course work (no course counted with grades below B-);
- GPA Initial: 3. Maintained a grade point average of at least 3.0;
- GPA Initial: 4. Is not on withhold, and
- GPA Initial: 5. Appropriate formal ethics approval has been received for the student's research if applicable.

Program Approval

- The signature below verifies that the student named above has met all departmental requirements, completed the required course work, maintained a grade point average of at least 3.0, is not on withhold, and that appropriate formal ethics approval has been received for the student's research if applicable.

Date: _____ Graduate Program Director or designate' s signature:
Note: Electronic signatures are acceptable

For Faculty of Graduate Studies use only:

Withhold Scholarship Office Update PeopleSoft Date: _____ Initials: _____

Please email this form in .pdf format to: gradform@ucalgary.ca