## 26<sup>th</sup> Annual Alberta Biomedical Engineering Conference October 24-26, 2025



## **Podium Presentation Guidelines**

When preparing your presentation consider the following guidelines:

- Be creative!
- Make use of images, graphs, figures, and tables where possible to avoid lengthy text
- Ensure slides are easy to read by making text large and with good contrast to the background
- Clearly state important points (objectives, hypothesis, and relevance of work)
- Reduce the use of jargon, explain all acronyms, and provide enough detail without losing your audience
- Be prepared to answer questions on the work you presented

## IMPORTANT

- Podium presentations will be <u>no longer than 8 minutes</u> followed by 2 minutes of questions.
- Podium presentation time slots will be distributed closer to the conference dates.
- All presentations must be in power point.
- File name must be LASTNAME\_FIRSTNAME\_2025.pptx
- Slides must be emailed to <u>abbmeconference@ucalgary.ca</u> a minimum of one week before the conference (October 17<sup>th</sup>) at 9:00am.